**SCAD Code of Conduct**

**Collaboration:**

Work together as a team offering open communication. Encourage collaboration amongst team members sharing ideas, insights, and skills.

**Innovation:**

Adopt creativity and innovation. Help team members to explore new and effective solutions, technologies, or methodologies to enhance the project.

**Responsibility:**

Take on a sense of ownership and accountability for individual and collective tasks. Each team member is responsible for their assigned roles and contributions.

**Communication:**

Establish clear communication channels. Adopt regular team meetings, updates, and a shared communication platform help ensure everyone is informed and aligned.

**Adaptability:**

Be adaptable to changes in project requirements or unexpected tasks. A willingness to adjust plans where necessary for project successes.

**Quality:**

Commit to delivering high-quality work. Strive for excellence in coding, testing, documentation, and all aspects of the software development process.

**Time Management:**

Follow deadlines and manage time effectively. Create realistic timelines for tasks and adhere to them to ensure the project progresses smoothly.

**Continuous Learning:**

Adopt a culture of continuous learning. Encourage team members to explore new technologies, tools, or methodologies relevant to the project.

**Feedback and Improvement:**

Create an environment where constructive feedback is welcomed. Continually assess project progress, identify areas for improvement, and apply changes accordingly.

**Transparency:**

Be transparent about challenges, progress, and any obstacles the team may be facing. Open communication builds trust and allows for timely issue resolution.

**Ethical Coding Practices:**

Identify ethical coding practices, including respecting intellectual property, maintaining data privacy, and ensuring the security of the software.

**Documentation:**

Prioritize thorough documentation for code, processes, and decision-making. Well-documented work assists collaboration and future maintenance.

**Respect for Diverse Perspectives:**

Embrace diversity of thought and respect for different perspectives within the team. Recognize that diverse experiences contribute to better problem-solving.

**Balance:**

Encourage a balanced approach to workload and personal well-being. Strive for a healthy work-life balance to prevent burnout and enhance overall team productivity.

**Preparedness for Assessment:**

Dedicate time for preparation leading up to the assessment. Ensure all team members are familiar with the project's details and are given time to communicate their contributions.

**DO OUR BEST AS A TEAM!**